

ADMINISTRATIVE - INTERNAL USE ONLY

PRINTING AND PHOTOGRAPHY DIVISION
WEEKLY REPORT FOR PERIOD ENDING
4 August - 10 August 1983I. Items or Events of Major Interest that have Occurred During the
Preceding Week

STAT

A. Digital Prepress Activities:

STAT

1. The installation of the [] color scanner has been under-way since Tuesday 2 August. [] engineers are expected to complete their work on Wednesday 10 August, and training is scheduled to commence on Thursday 11 August. Operator training will last three to four weeks. This is contingent on satisfactorily balancing temperature and humidity conditions in the scanner space.
2. A Source Selection Plan (SSP) for the page makeup system has been forwarded to Procurement Division (PD) for approval. Evaluation of the system proposals is expected to commence upon acceptance of the SSP by PD/OL.

B. MIS Activities: A draft Detailed Systems Review Document (DSRD) has been completed. Division managers are currently reviewing the draft so that a definitive document may be prepared. This final DSRD should be completed during the week of 15 August.

C. Wastewater Discharge: On 4 August Mr. Paul Obst and Mr. Robert Steele of the Fairfax County Wastewater Pollution Control Laboratory, accompanied by representatives of the Safety Staff, DDA, toured P&PD's photographic film processing facilities. The tour was part of an evaluation of the Headquarters compound usage of the County's sewer system. The evaluation was conducted to facilitate the establishment of a new sewer usage permit system in which all government, business, and industrial users of the system will participate. Initial indications are that P&PD's effluent does not pose any significant problem; however, a memorandum detailing the chemical contents of the Division's wastewater discharge (OL #11150-83) has been submitted to the Chief, Safety Staff, DDA.

D. Plans, Programs, and Systems Staff Renovation: The renovation for the Plans, Programs, and Systems Staff space began on 8 August. After some initial confusion concerning the placement of a partition, the work is proceeding well. The renovation will provide the additional space needed to house the Staff's ADP activity.

E. Color Lab Renovation: On 8 August Headquarters Engineering Branch, RECD, provided P&PD with a copy of a letter it sent to GSA requesting a new completion date for several tasks related to the color lab renovation. The

ADMINISTRATIVE - INTERNAL USE ONLY

ADMINISTRATIVE - INTERNAL USE ONLY

delays in completing these tasks are, according to GSA, attributable to legal problems between the bonding company and the subcontractors. GSA is to host a meeting between the adversaries within the next few days in an attempt to determine a final completion date.

F. DDO Support: The P&PD Photography Branch successfully met a four hour deadline to produce 48 8x10" color prints and 3 30x40" briefing boards for a DDO component.

II. Significant Events Anticipated During the Coming Week

None



C/P&PD/OL

STAT

ADMINISTRATIVE - INTERNAL USE ONLY